

Prairie Woods HOA

Meeting Minutes

Date: May 20, 2025

Next Meeting: June 10, 2025 – Location Google Meet

August 12, 2025 – Location Google Meet (Quarterly Meeting)

Open Meeting:

-Meeting called to order at 6:35pm

Please silence all phones

January & April Meeting minutes approved

-Motion made by Scott and 2nd by Jason.

President's Report

1. Board Introduction

- a. Roles
- b. Rich to remain President
- c. Scott to become Vice President
- d. Sam to become with Treasure
- e. Jen to remain the Secretary
- f. Jason to remain in his current position

2. Pond

- a. Treatment plan
 - i. First treatment has made a large improvement in the clarity of the pond
- b. Resident Usage
 - i. A resident had requested to have an area mowed to allow easier access to fishing in the pond
 - ii. The pond is not a recreational pond, it is a retention pond for runoff/drainage
 - iii. The current covenants would not allow the pond to become a recreational pond
 - iv. If changes are made to the covenants would increase our liability if something were to happen while someone was fishing
 - v. Possible update to current sign by the pond to show Fish at Your Own Risk
 - vi. Board will reach out to our insurance agent for further questions over coverage and liability

Jason made a motion to table the discussions of fishing in the pond

Scott 2nd the motion

3. Proposed Amendment to PWHOA Rule 13

- a. Short term rental proposal ballot results
 - i. We didn't have enough votes to pass, will most likely bring this up for voting at another time

Sam made a motion to accept the Presidents report

Jason 2nd the motion

Vice-President's Report

- 1. Pond treatment update

- a. Pond has been treated for algae and a dye had been added to improve overall color

Motion to approve made by Scott

2nd by Rich

All in favor

Treasurer's Report

- 1. QuickBooks Online

- a. Resident concerns regarding automatic notification/reminders about a missing or past due

- 2. Scott will be working closely with Sam to ensure the change in roles is seamless.

- 3. Scott reviewed the financial report for Q2

Motion to accept made by: Jen

2nd made by: Jason

All in favor

Secretary's Report

- 1. Resident Info

- a. Updated email address

Jason motions

Sam 2nds

Motion all in favor

Special Projects' Report

- 1. Countryside is doing a great job

- a. They will be submitting a competitive bid to hope we remain their customer

- 2. Jason and Sam will be fixing the broken fence posts in the front

Rich made motion to accept report

Jen 2nds

All in favor

Residents' Comments

- 1. No resident comments

Special meeting to be held on Tuesday June 10th to discuss pond and summer picnic

Next meeting on Tuesday August 12th 6:30pm

Executive Session (if necessary)

Note: Residents will be allowed to remain at the meeting. Board members will mute themselves and disable cameras. Executive session will be done via a group phone call. Once completed, the Board members will enable their audio and video feeds. Any issue that requires a Board vote will be addressed at the open meeting.

1. The Board did not go into executive session.

Adjournment at 7:11pm

Motion to adjourn made by Jason

Rich 2nd the motion

All in favor

PENDING BOARD APPROVAL