

Prairie Woods HOA

Meeting Minutes

Date: May 14, 2024

Next Meeting: August 13, 2024-Location TBD

-Motion made by Sam, Scott 2nds the motion

Open Meeting: 6:30 PM (6:31pm meeting started)

Please silence all phones

Motion to approve Meeting Minutes from February 13, 2024

President's Report

1. 2024 Election Review
 - a. 3 new board members
 - b. 3 vacancies, 3 people ran for the positions
2. 2024 Board Members and their Board positions
 - a. Rich to assume the role as president, Jen to assume the secretary position
 - b. Scott, Jason and Sam to stay in their current positions
3. The Board's Purpose and Responsibilities
 - a. Rich is making it clear that we have one purpose: to serve ALL of the members of the PWHOA
 - b. We want to hear what is on residents minds
 - c. We hope that more residents attend meetings, and to be more aware of what is going on
 - d. Newsletter gives out basic information, but the meetings can give more info.
 - e. We will hear out all members.
4. Board Meeting Rules
 - a. Current speaking limit of 10 min will be eliminated
 - b. Remove the notification to bring up anything at the meeting by an email
 - c. If there are specific questions that need to be answered during the meeting, the question is given to the Board 10 days in advance.
MOTION TO CHANGE THESE RULES: motion was passed unanimously
5. Board Meeting Locations
 - a. Make a change to having meetings at a resident's house to help build a better sense of community
 - b. Colder weather months will still use online meetings
 - c. Can still use the google meets format when needed

6. Block Party Committee

- a. Have a standing committee
- b. Sam will head this committee
- c. Purpose to help build a better sense of community
 - Endless possibilities for options to make this a fun event to make it fun for everyone
- d. Get a date picked out soon....October? Late September?
- e. Saturday, August 24th??
- f. A block party could have a much lower cost than the traditional picnic
- g. \$800 available through the HOA to help with expenses of the block party/picnic
- h. Jason makes a motion, Scott 2nd

7. 2025 Election Committee

- a. Want to make a committee to uphold all the rules for an election
- b. Some restrictions on who can be on the committee (a candidate can't be on the committee)

8. Members Only Social Media Page

- a. Having the IT guys create an app for us might not be the best route for the neighborhood
- b. A Facebook group/Instagram page might better suit us
- c. This would not get rid of the website, easier way to get info out and feedback sooner

9. May 2023 Meeting Minutes

- a. Minutes were amended, and have been posted on the website

Sam makes a motion to accept President's report Jason 2nds....all in favor passes unanimously

Vice-President's Report

1. Resident Communications

- a. Talked to Pond people
- b. 4 treatments are needed for algae \$2050
- c. Could get out by the end of the May
- d. This is not an budgeted item, would need to approve use of funding
- e. The pond was looked at during part of the reserve

Sam motioned to move money from the reserve fund to the general fund for the algae treatment for the pond, Jason seconded.....all in favor passes unanimously

Motin to accept VP report by Scott, Jason seconded....all in favor to accept the VP's report

Treasurer's Report

1. Budget Review

- a. Screen shared the report

- b. YTD fiscal year 2024.....projections pretty much where they were expected them to be
- c. Went over on the price for the mulch and service fees \$380 over
- d. Insurance due next month, don't know premium price yet
- e. Taxes were done at a lower cost, filed early and are completed
- f. Tracking misc from supplies.....postage takes up most of it
- g. Money is budgeted for picnic/block party
- h. Potential to move money from one area to another to offset costs (such as no easter egg hunt, move those funds to help with pond)
- i. Fund that was created at the start of the HOA, a CD is up for renewal (\$15,000) we can have it rollover which is what has been done for the past 16-17 years
 - i. The CD is with 5/3 Bank
 - ii. Maybe consider moving CD to a higher rate to get more of a return
 - iii. Would need to have a special meeting to approve the change for the bank

Sam makes a motion, Rich 2nds it.....all in favor for the motion to approve Treasurer's report

Secretary's Report

- 1. Introduction and background

-No need to approve

Special Projects' Report

- 1. Landscaping issues

- a. Countryside just did the mulch
 - b. Encourage everyone to plant and keep up our yards
 - c. Issues were brought up on Countryside not fulfilling their
- Sam motion to accept report, Rich seconds.....all in favor

Scott motioned, Jason seconded.....all in favor to approve Special Projects report.

Residents' Comments

-Steve M. ask if the budget and the minutes from past meetings are posted on the website

-Steven and Elizabeth: committees are formed based on certain guidelines

-Social Media page concerns? Have we check with the attorneys

-Meeting minutes from special meeting in July 2023 not yet posted

-Reserve Study shows the life of the fence is up in 2024, the board hasn't said anything about the useful life of the fence and monument

-Finances ? can they be posted to the website.

-Can the CD be added to the financial report as well?

Executive Session (if necessary)

-Board moved to executive session at 7:21pm, and returned at 7:27pm

Adjournment

-Motion to adjourn made at 7:39pm by Jen Pope, Jason 2nd the motion...all in favor...unanimous