

PRAIRIE WOODS

HOA Meeting Minutes

Meeting: ____ Regular Meeting – November 30, 2017

Next Regular Meeting Date: ____

NATTENDEES:

President: Scott Kochaney Vice President: Brian Kamadula -not attendance
Treasurer: Tom Not Attendance Secretary: Deena Krieger
Special Projects: Jason Geist

OPEN MEETING - SCOTT

SILENCE PHONES - CALL TO ORDER - MEETING MINUTES REVIEW -

APPROVE MINUTES FROM SEPT MEETING

Virtual approval via email

OPENING STATEMENT

OPEN COMMENT SESSION

PREVIOUS BUSINESS

- Sign posts by the ponds completed
- Entry marker on the arbor side is closed
- Halloween pumpkin painting contest in October was a success
- Mowing around the ponds is resolved
- Review the landscaping contract to review in new business
- Addition post arm completion and relocation of mailbox is completed and has post master approval
- Validating contact information for the annual report and had been filed and completed
- Website-review in new business
- the electronic dues closed with no action
- Lighting at the entry way review during spring time
- Beautification during the Fall season planted Mums and closed
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PRESIDENT:

- REVISIT THE PROPOSED COMMUNICATION RESOLUTION

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NEW BUSINESS

- Add agenda items as best as possible
- Scott will provide all the residence emails to Deena and Deena will add them to Sign up Genius
- Deena will send out an electronic mailer requesting / soliciting any body has interest in manage the community website
- Add agenda meeting minutes to the website and current content like meeting minutes and dates of the meetings
- New Election is April 5, 2018
- Build a snowman contest for the Month of January; families can submit to the prairiewoodshoa.com. The winner would get a reward TBD.
- **Newsletter information:**
- Progressive Dinner **March 3rd**: Who wants to be involved in the planning of it-collect money? We need 5-6 homes. Are you interested in attending or hosting?
- Election for **April 5, 2018** is 3 positions. That are currently held by Secretary, Projects and President.
- Community watch update-Scott will add.
- **Snowman building contest the month of January**
- Include the New Year statement, keep your hydrants and mailboxes clean from snow piles
- Landscape Contract: MACS raise their rates \$300 for upcoming season and hold the contract for 3 yrs for lawn cutting. Their mulching this year and the cost will stay the same for the next 3 years.- sign the contract.
- Upcoming meeting dates: IMPORTANT DATES: PWHOA date February 1, 2018
- **Budget Review**- Balanced budget is waiting Tom's follow up. Distribute the final budget via email to be approved by the board for 2018. We can then post the budget to the website. Reviewed draft budget.

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Treasurer

Action item – need to be filled by March 15th

Will need to get the tax documents over to the CPA as soon as possible – to file and prepare

Vice President

President

- Scott will contact HOA legal representation to address resident question about how to obtain financial records and HOA documents for review.

The board moved into Closed Session

Board came out of Closed Session

Meeting was adjourned

Electronic billing – got vetoed/ not enough interest