

PRAIRIE WOODS

HOA Meeting Minutes

Meeting: ____ Regular Meeting – January 26, 2017

Next Regular Meeting Date: ____

ATTENDEES:

President: Scott Kochaney Vice President: Jason Geist

Treasurer: Meg Natkze Secretary: Brian Rugg

Special Projects: Neil Zamet was not present

Three residents (2 properties) were also in attendance.

OPEN MEETING - SCOTT

SILENCE PHONES - CALL TO ORDER - MEETING MINUTES REVIEW -

APPROVE MINUTES FROM SEPT MEETING

Jason motioned to approve, Meg seconded

OPENING STATEMENT

Scott addressed the room to explain meeting format and discussed plans for proposed town hall meeting to allow more time for resident discussion. Explanation of delay in regular meetings – Village Hall was booked very often in November and December, making it difficult to secure meeting space.

OPEN COMMENT SESSION

Question about ponds and whether or not they will be mowed this year.

Question about progressive dinner.

Question about obtaining review of documents and financial records.

(Continuing bickering with Stephan feeling he and his wife was attacked)

PREVIOUS BUSINESS

SECRETARY

Date	Who	Action Item	Status
10/21/15	Neil and Brian	Neil and Brian to team up inquiries to the village	closed
7/20/16	Brian and Scott	Updates to website	closed

TREASURER

Date	Who	Action Item	Status
7/20/16	Meg and Jason	Removal of storm drain covers (Hovainian)	closed

SPECIAL PROJECTS

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Date	Who	Action Item	Status
10/21/15	Neil and Brian	Neil and Brian to team up inquiries to the village	closed
5/25/16	Neil	Street Light, NW corner of Fen View	closed
5/25/16	Neil	Repair and paint mailbox posts	closed
5/25/16	Neil and Jason	Replace sign posts by the ponds	SPRING

VICE PRESIDENT

Date	Who	Action Item	Status
5/25/15	Jason and Neil	Replace sign posts by the ponds	SPRING
7/20/16	Jason and Meg	Removal of storm drain covers (Hovainian)	closed

PRESIDENT:

Date	Who	Action Item	Status
5/25/16	Scott	Update new board positions	closed
7/20/16	Scott and Brian	Updates to website	closed
7/20/16	Scott	Prairie Woods Entry Way Marker – Arbor Side	open

NEW BUSINESS

- Schedule town hall meeting with PW Residents – (Propose Wed, Feb 15th)

*Discussed dates for the hall meeting – open forum special meeting town hall meeting
Resolution to be placed in front of the residents – taping meetings
Provide notification around this along with the election meetings coming up
Tentative Wednesday Feb. 22/ alternate 23? – Special mailing and reserve with village hall*

- Distribute resolution proposal for the recording of HOA meetings

Meeting is for the residents to provide feedback. The board will make the final decision

- Propose communication resolution outlining process for resident issue/feedback intake (needs to be drafted)
An idea to have a form, so the residents can send in requests via the proper channels

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- Progressive Dinner planning update – Go / No-Go decision

Kids or no?

Reduced rate for children

Special mailing – reminder

Email blast

- Propose changing email provider to GoDaddy

Changing the provider to give better service

Better rates

Deferred due to Brian leaving the meeting

Motion to switch providers was asked and granted (Scott proposed, Meg seconded, and Jason third) New action item for Brian

- Communication distribution for dog illnesses in the neighborhood

Email blast to residents – Scott will do and take care of by the end of the month

- Revitalize new resident welcoming process

Awkward as some residents have been here a year and the board failed

Meet and greet for the residents that have been here for a bit

New homeowner has also moved into the neighborhood and we need to address them

Personal invite to the Board Meeting – town hall meeting as in invite to the meeting

6 personal meetings to take place

Notification letter for the meet and greet / plan on the 11th and/or the 16th

- Solicitation for Board candidates

The town hall meeting will be a great place to solicit candidates. This will be the best time to do it as we have all the residents hopefully at the meeting.

- Schedule PWHOA Board Election Date – Mar 29 / Apr 05 / Apr 12

Wednesday, April 5th will be the election date – so it is after spring break

Secretary Update

- Brian to add 2017 budget to website.

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Treasurer

Action item – need to be filled by March 15th

Will need to get the tax documents over to the CPA as soon as possible – to file and prepare

Vice President

President

- Scott will contact HOA legal representation to address resident question about how to obtain financial records and HOA documents for review.

The board moved into Closed Session

Board came out of Closed Session

Meeting was adjourned

Electronic billing – got vetoed/ not enough interest