

PRAIRIE WOODS

HOA Meeting Minutes

Meeting: ____ Special Meeting – May 25, 2016____

Next Regular Meeting Date: _ TBD / ELECTION ____

ATTENDEES:

President: Scott Kochaney Vice President: Jason Geist

Treasurer: Meg Natkze Special Projects: Neil Zamet

Not Present: Brian Rugg

Three residents (2 properties) were also in attendance

- LAST MEETING NOTES WERE DISCUSSED AND APPROVED

ROLES OF NEWLY APPOINTED MEMBERS:

- PRESIDENT – SCOTT
- VICE PRESIDENT – JASON
- SECRETARY – BRIAN

SPECIAL COMMITTEE:

- SANDY – WILL BE THE CHAIR OF THE COMMITTEE
- \$500.00 WILL BE THE BUDGET
- JUNE 25, WILL BE THE ESTIMATED TIME FOR THIS TO BE COMPLETED
- ALL REIMBURSEMENTS WILL BE DEALT WITH AFTER

LAST MEETING NOTES:

SECRETARY:

- ONLINE BANKING OPTIONS- ADDITIONAL CHARGE TO THE H/O?
 - IS THIS SOMETHING WE SHOULD INVEST THE TIME INTO?
 - HOW MANY H/O WANT THIS? AS OF LAST NEWSLETTER ONLY 1 RESPONSE
 - LOW MAINTENANCE/HIGH MAINTENANCE?
 - NEWSLETTER – ACTION ITEM
- ASH TREES
WHEN ARE THESE BEING REPLACED?
WAS TOLD THAT HE VILLAGE WAS TO REPLACE

TREASURER:

- NEW BANK – FIFTH THIRD
NEED TO MOVE BEFORE THE NEXT BILLING CYCLE
NEED TO CHANGE THE OFFICERS ON THE ACCOUNT
- NEED TO GET NEW DEBIT CARDS

SPECIAL PROJECTS

- PONDS – DEBRI REMOVAL – WILL HAPPEN NEXT YEAR 2017
- EMERGENCY GATES – NEED TO BE TALKED TO AGAIN AS IT IS STILL NOT DONE
- LIGHTS, BY TIM'S HOUSE – STILL NEED TO GET WITH THE VILLAGE TO GET THE LIGHT TAKEN CARE OF
- BILL FOR THE NEW LANDSCAPER – YET TO RECEIVE
- STILL WAITING ON THE RUBBER MULCH – ON ORDER?
- MAILBOX POSTS – NEED TO BILL THE BUILDER – HOVNANVIAN
- SIGNS; TELLING KIDS TO STAY OUT OF THE POND – NEED NEW POSTS (NEIL & JASON)
- POSTS ON FEN VIEW CIRCLE NEED TO BE SPRAY PAINTED (SCOTT & NEIL)

ACTION ITEMS: MAIL BOXES, SIGNS, LIGHTS

VICE PRESIDENT:

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- WORK WITH LAWYER ON FILING AMMENDMENTS – THEY HAVE ALL THE DOCUMENTS
- TALK TO ATTORNEY REGARDING CONTRACT FOR UPCOMING YEAR

PRESIDENT:

- OVERGROWN WEEDS – LOT 79 CASTLE CREEK BUILDER TO MAINTAIN LOTS
- CLOGGED STORM DRAINS – BUILDERS HAVE BEEN DOING A GOOD JOB WITH MAINTAINING THE DRAINS DURING CONSTRUCTION
- NEIGHBORHOOD WATCHED HAS BEEN CLOSED OUT
- MAINTAINING 1&1 GOING FORWARD
- PASS RESOLUTIONS – VOTING, COLLECTIONS, ETC – HAS ALL BEEN TAKEN CARE OF

NEW ACTIONS:

- NEW BOARD POSITIONS – NEED TO BE UPDATED - SCOTT
- TRANSFER OF HOA ACCOUNTS TO NEW POSITION HOLDERS – SCOTT TO TAKE CARE OF
- RESET ALL PASSWORDS ON THE ACCOUNTS (BOARD ACCT, ADMIN ACCOUNT, PRESIDENT ACCOUNT) – BRIAN & SCOTT
- CLEAN UP THE HOA DOCUMENTS/ARCHIVE OLDER DOCUMENTS – SCOTT & BRIAN
- CHANGE UP MEETING CADENCE – MEETING EVERY 2 MONTHS VERSES 6 MONTHS (NEXT MEETING 7/20/16)
 - MEETINGS EVERY 2 MONTHS HAS BEEN ADOPTED BY THE BOARD
- NEW PICTURE FOR THE WEBSITE/ AFTER THE FLOWERS ARE PLANTED
- JUNE NEWSLETTER
 - UPDATES ON ELECTION/ APPOINTED BOARD MEMBER POSITIONS
 - ELECTRONIC PAYMENTS
 - ICE CREAM SOCIAL/BAGGO EVENT
 - PICNIC DATES
 - PLEASE KEEP OUR NEIGHBORHOOD LOOKING GOOD,BY CUTTING YOUR GRASS

WELCOME NEW HOMEOWNERS – THIS FRIDAY (5/27) @ 6PM – SCOTT WILL REACH OUT TO THE NEW OWNERS

UPCOMING EVENTS:

- JULY 16 BAGGO TOURNAMENT/ICE CREAM SOCIAL (RAIN DAY JULY 17) 2PM - ? (ICE CREAM TRUCK)
- PICNIC – SEPTEMBER 10TH /11TH (RAIN DAY)
- OCTOBER/NOVEMBER – PROGRESSIVE DINNER?
- DECEMBER/ JANUARY – SNOWMAN/HOLIDAY LIGHT CONTEST
- EASTER EGG HUNT – SPRING 2017

Motion to close meeting (Scott), seconded by Neil, board went into closed session.

Closed session was completed, and the board voted unanimously to adjourn.